



MINUTES

The Center Point City Council met in a Regular Session on Tuesday, April 11<sup>th</sup>, 2023, at 6:00 pm at the City Hall Council Chambers, 200 Franklin Street.

The meeting was called to order at 6:00 pm with the Pledge of Allegiance.

Mayor Traer Morgan presided. Council members present were John Stuelke, Paul Mann, Melissa McLaughlin and Nathan Schnell. Patric Engelken arrived at 6:03 pm.

Others present were Joe Taylor, Sarah Tritle, Doug Felton, Ryan Wicks.

M/S McLaughlin/Mann To approve consent agenda. Aye: 4 Nay: 0 Abstention: 0 Absent: 1

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ALL SECURE	WAKEMA FIREWALL CAMERA SERVER	\$387.50	51461	4/11/2023
ALL SECURE	LIBRARY SECURITY FIRE MONITOR	\$210.00	51492	4/11/2023
ALLIANT ENERGY	ELECTRIC/GAS	\$1,672.31	51462	4/11/2023
AMAZON CAPITAL SERVICES	IT SECURITY EQUIPMENT	\$1,581.60	51463	4/11/2023
AMERICAN EXPRESS	LIBRARY CREDIT CARD	\$247.32	51493	4/11/2023
BAKER & TAYLOR	LIBRARY BOOKS DVDS	\$873.19	51494	4/11/2023
BRANDED APPAREL	PUBLIC WORKS SHIRTS	\$300.00	51464	4/11/2023
CEDAR RIVER INK	JAN FEB MAR 23 NEWSLETTER	\$535.50	51465	4/11/2023
CENTER POINT AUTO PARTS	PARTS	\$582.18	51466	4/11/2023
CENTER POINT FOODS	MOTHER-SON EVENT SNACKS	\$57.06	51467	4/11/2023
CONSUMER REPORTS	SUBSCRIPTION PERIODICAL	\$30.00	51495	4/11/2023
CUSTOM HOSE & SUPPLIES INC	SKIDLOADER BROOM PARTS	\$170.33	51468	4/11/2023
EDGE COMMUNICATIONS	FAX SERVICES	\$24.13	51469	4/11/2023
ELAN FINANCIAL SERVICES	PR TRAIN/TRAVEL	\$1,086.20	1301	4/11/2023
EUROFINS ENVIRONMENT TESTING	WASTEWATER TESTING	\$1,780.00	51470	4/11/2023
FELD FIRE	HARD CARRYING CASE	\$2,277.00	51471	4/11/2023
FISHER TRACKS INC	RUNWAY STRIPING CPU HIGH SCHOL	\$2,100.00	51472	4/11/2023
FJ KROB & CO.	SPIKE 20P SUPPLIES	\$78.58	51473	4/11/2023
FULL SOURCE	ABERLE UNIFORM	\$129.00	51474	4/11/2023
HEALTHIEST YOU	HEALTHIEST YOU BENEFIT	\$94.50	51475	4/11/2023
HENDERSON PRODUCTS, INC.	HOIST BUSHINGS/TRUCK LIGHTS	\$566.06	51476	4/11/2023
INFRASTRUCTURE TECHNOLOGY	SERVER MAINTENANCE	\$686.58	51477	4/11/2023
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$5,600.15	1298	3/31/2023
IOWA DEPARTMENT OF HUMAN	GARNISHMENT	\$76.54	1297	3/31/2023
IPERS	IPERS- REGULAR	\$3,964.22	1295	3/31/2023
JOHN DEERE FINANCIAL	METAL CUT WHEEL AND BOLTS	\$18.97	51478	4/11/2023
KOCH OFFICE GROUP	COPIER FEES	\$104.41	51479	4/11/2023
KOCH OFFICE GROUP	COPIER FEES	\$220.32	51496	4/11/2023
LEAF	COPIER LEASE	\$79.00	51480	4/11/2023



LINN NEWS-LETTER	PUBLICATIONS	\$660.25	51481	4/11/2023
MEARDON, SUEPPEL & DOWNER	CITY ATTORNEY FEES	\$650.00	51482	4/11/2023
MICROBAC LABORATORIES, INC	WATER TESTING	\$197.00	51483	4/11/2023
OUR IOWA MAGAZINE	MAGAZINE SUBSCRIPTION	\$24.98	51497	4/11/2023
POST GENERAL SERVICES LLC	LIBRARY FURNACE REPAIR	\$110.00	51498	4/11/2023
RUDD SANITATION INC	GARBAGE SERVICES APR23	\$12,747.00	51484	4/11/2023
DAVID STENDER	FIRE TRAINING LODGING	\$381.18	51485	4/11/2023
TARA'S TIP TOP CLEANING	CITY HALL CLEANING	\$240.00	51486	4/11/2023
TREASURER/STATE	STATE TAXES	\$2,104.66	1296	3/31/2023
TRUGREEN PROCESSING CENTER	FROSS PARK BALL FIELD	\$26.00	51487	4/11/2023
US CELLULAR	PHONE	\$372.99	51488	4/11/2023
USA COMMUNICATIONS	PHONE/INTERNET	\$365.78	51489	4/11/2023
USA COMMUNICATIONS	LIBRARY PHONE/INTERNET	\$6.49	51499	4/11/2023
WELLMARK INC	HEALTH INS			
WENDLING QUARRIES INC	CLEAN STONE	\$189.26	51490	4/11/2023
WSA PROMOTIONS LLC	LITTLE LEAGUE SHIRTS	\$3,552.00	51491	4/11/2023
Accounts Payable Total		\$47,160.24		
	Refund Checks Total			
Payroll Checks		\$20,141.23		
***** REPORT TOTAL *****		\$67,301.47		
GENERAL		\$36,119.89		
ROAD USE		\$3,944.77		
EMPLOYEE BENEFITS		\$47.78		
WATER		\$4,775.43		
SEWER		\$7,470.29		
SEWER-FORCED MAIN PROJECT		\$2,100.00		
SOLID WASTE		\$12,843.31		
TOTAL FUNDS		\$67,301.47		

### March's Treasurer Report:

Funds	Expenses	Revenues
General Fund	\$71,180.87	\$106,233.08
Road Use	\$21,500.85	\$18,313.02
Employee Benefits	\$15,641.60	\$4,246.60
Emergency Fund	\$0.00	\$660.76
LOST	\$0.00	\$37,858.27
TIF	\$0.00	\$6,115.94
Debt Service	\$0.00	\$10,203.50
Capital Projects	\$133,799.10	\$52,381.27
Perpetual Care Trust	\$0.00	\$4.02
Water	\$34,924.69	\$41,287.75



Sewer	\$74,579.03	\$134,657.14
Solid Waste	\$13,025.05	\$15,351.73
Storm Water	\$0.00	\$5,617.66
<b>Totals</b>	<b>\$364,651.19</b>	<b>\$432,930.74</b>
<b>Beginning Balance</b>	<b>\$9,203,989.59</b>	
<b>Outstanding Liabilities</b>	<b>\$702.10</b>	
<b>Ending Balance</b>	<b>\$9,272,971.24</b>	

**Law Enforcement Report:** The Linn County Sheriff's Office reported 38 calls for service between 03/29 and 04/11. The 91 required hours were met. Council members brought notice of a white van with a young male adult driving it, he is speeding through town at excessive speeds, and also a grey lifted truck from the High School that does not stop at the stop signs. The council also requested more presence on Palo Road after school and sports.

**Citizen Comment:** None

**Public Hearing:**

The Public Hearing for the FY2023 Budget Amendment #2 was opened at 6:01 pm. There were no citizen comments, and none were received in the Clerk's office. The Public Hearing was closed at 6:01 pm.

M/S Stuelke/Mann To approve Resolution 2023-46. To approve FY2023 Budget Amendment #2.

Roll Call:

Aye: Stuelke, Mann, McLaughlin, Schnell

Nay: None

Abstention: None

Absent: Engelken

The Public Hearing for the Plans, Specifications, Form of Contract, and Estimate of Costs for the 2023 Sponsored Water Quality Projects opened at 6:02 pm. There were no citizen comments, and none were received in the Clerk's office. Council member Schnell said that it appears this project has been prepped for by not asphaltting sections of Fross Park, Schnell asked Engineer Wicks if it was necessary to replace the sidewalk. Wicks said yes, that is required of the project to have proper water drainage and this is covered under the project, the sidewalk is about 10-12 years old but we are also converting it to ADA requirements. Schnell then asked about vegetation being placed in the parking lot islands at the park, Wicks said yes there will be planting in that area for watershed. Schnell asked if it will continue to look good, and Wicks said that it will require spring and fall maintenance. The Public Hearing was closed at 6:14 pm.

M/S Stuelke/Mann To approve Resolution 2023-47. To approve the Plans, Specifications, Form of Contract, and Estimate of Cost for the 2023 Sponsored Water Quality



Projects.

Roll Call:

Aye: Schnell, McLaughlin, Engelken, Mann, Stuelke

Nay: None

Abstention: None

Absent: None

The Public Hearing for the proposed action to institute proceedings to enter into an amended loan and disbursement agreement and to borrow money thereunder in a principal amount not to exceed \$10,855,000 was opened at 6:14 pm. There were no citizen comments, and none were received in the Clerk's office. The Public Hearing was closed at 6:14 pm

M/S Stuelke/Mann To approve Resolution 2023-48. A resolution to approve taking additional action to enter into an amended Sewer Revenue Loan and Disbursement Agreement.

Roll Call:

Aye: Stuelke, McLaughlin, Engelken, Mann, Schnell

Nay: None

Abstention: None

Absent: None

### **Petitions and Communications**

Ashely Skretta, Center Point Lions presented to Council this years Pork Days request. Council member Schnell asked Skretta if there was a chance to change the Fireworks from Thursday to Friday or Saturday night, Skretta said she appreciates the request, but unfortunately, that would take away from the live music events.

M/S Stuelke/McLaughlin To approve Resolution 2023-49. To approve the Center Point Lions 2023 Pork Days request.

Roll Call:

Aye: McLaughlin, Mann, Stuelke, Schnell, Engelken

Nay: None

Abstention: None

Absent: None

Maria & Chad Griswold, 806 E. Green Street, requested council to review their request for consideration on their water/sewer bill due to a leaking water softener.

M/S Stuelke/Mann To approve request for consideration on the Griswold's water/sewer bill. Aye: 5 Nay: 0 Abstention: 0 Absent: 0

Steve Oyen, Peak Construction provided the council with an update on the Fire Station Project. The siding contractor they had lined up for siding has backed out so they will now be using Advanced Builders, they are estimating 3 weeks for this project. Rogers Concrete will do the concrete repair in the next 2 weeks. Punch list items for the inside is wrapping up, and they will



be conducting training starting tomorrow on the mechanical plumbing.

As far as the in-floor water piping project, Oyen provided council with the options Peak and Kraus Plumbing have come up with, Oyen stated Kraus Plumbing has the right to mediate and fix it properly and are. The piping will be under pressure when repaired and Peak will be on site. As far as testing on the south side of the radiant floor, pressure testing will begin on 4/12. Wicks did recommend doing a pressure test a third time to make sure that system is up, the main thing to make sure everything is documented. Mann asked if absolute work case when we could get our firefighters in their building, Oyen said there are a lot of variables that come into play on this and cannot give an accurate estimate. Chief Felton said he agreed with Oyen, as there are several items that could impact the move-in date for the Fire Station.

**City Department Reports were reviewed.** Administrator Taylor advised the council that him and Clerk Tritle attended the Employment Conference this week and took some great courses on benefits and retention. Taylor also attended the IIMI conference, a lot of discussion was held on property tax reform. Spring has arrived, and City Hall is staying busy in all areas. Taylor has been meeting with another Developer and will have more on the agenda in the future. Public Works have been burning the excess waste at the compost site getting it cleared for spring. Parks Director Anderson is absent tonight as he is on the first night of Little League. Stuelke asked Taylor and Wicks to review the corner of Trader and Palo where they put the sewer line was put in, the concrete is starting to settle and there is a large dip in the road.

Chief Felton said that they are going to order the furniture for the station, the compressor is going to be here at the end of May. It was a busy weekend for the Fire Department, and they did have some equipment break.

Library Director Cook-Walters said donations are coming in for the summer reading program, and it has been great there is a lot of community support. Friends of the Library has been sponsoring Master Gardens every Thursday night at 6:00 pm, this week is about container gardens. The library will be closed during Pork Days as they are sealing the floors.

Engineer Wicks said in the coming days they will out looking at the past projects and the punch lists like Washington Street project, and Palo and the sewer main project. Closing out sewer hopefully by the July date. The Vine Street bridge project is now completed.

Clerk Tritle said the office has been busy with clean up days, permits, and complaints. Landlord letters are starting to come in, Deputy Raue is handling those. Clean up days is next week April 20-22, at the Water Tower there will be no appliance pick up again this year. The end of the fiscal year is fast approaching and council will start to see transfers and such on the agenda. Cemetery clean up is this Friday, April 14, all weathered non- permanent items will be removed off the headstones.



**New Business:**

M/S Stuelke/Mann To approve Resolution 2023-50. A resolution to re-appoint Brendan Chase to the Planning and Zoning Commission.

Roll Call:

Aye: Mann, Schnell, Stuelke, Engelken, McLaughlin

Nay: None

Abstention: None

Absent: None

M/S Stuelke/Mann To approve Resolution 2023-51. A resolution to appoint Valerie Sleege to the Planning and Zoning Commission.

Roll Call:

Aye: Schnell, Engelken, McLaughlin, Stuelke, Mann

Nay: None

Abstention: None

Absent: None

M/S Stuelke/Mann To approve Resolution 2023-52. A resolution to award bid and approve construction contract for Storm Water Quality Projects- Mustang Lane Wetland to Aaron Crane Construction in the amount of \$257,789.00.

Roll Call:

Aye: Engelken, Stuelke, Schnell, Mann, McLaughlin

Nay: None

Abstention: None

Absent: None

M/S Stuelke/McLaughlin To approve Resolution 2023-53. A resolution to award bid and approve construction contract for Storm Water Quality Projects – North, East, and South Fross Park Practices to Tschiggfrie Excavating in the amount of \$719,512.80.

Roll Call:

Aye: Stuelke, Mann, Engelken, McLaughlin, Schnell

Nay: None

Abstention: None

Absent: None

M/S Stuelke/Engelken To approve Resolution 2023-54. A resolution to award bid and approve construction contract for Storm Water Quality Projects – Vegetation Establishment & Maintenance to Resource Environmental Solutions LLC in the amount \$248,404.48.

Roll Call:

Aye: Mann, McLaughlin, Stuelke, Schnell, Engelken



Nay: None

Abstention: None

Absent: None

M/S Stuelke/Mann To approve Resolution 2023-55. A resolution to approve the Agreement for Professional Services with Fehr Graham for the Stormwater Quality Improvement Construction Engineering.

Roll Call:

Aye: McLaughlin, Schnell, Mann, Engelken, Stuelke

Nay: None

Abstention: None

Absent: None

**Old Business:** None

**Citizen Comment:** None

**Council Comment:** None

**Mayor's Report:** None

**M/S Stuelke/Engelken To Adjourn the meeting at 6:51pm. Aye: 5 Nay: 0 Abstention: 0 Absent: 0**

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**Traer Morgan, Mayor**

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**Sarah Tritle, City Clerk/Finance Director**