



MINUTES

The Center Point City Council met in a Regular Session on Tuesday, October 10th, 2023, at 6:00 pm at the City Hall Council Chambers, 200 Franklin Street.

The meeting was called to order at 6:00 pm with the Pledge of Allegiance.

Mayor Traer Morgan presided. Council members present were John Stuelke, Paul Mann, Patric Engelken, Nathan Schnell, Melissa McLaughlin.

M/S Mann/Engelken To approve consent agenda. Aye: 5 Nay: 0 Abstention: 0 Absent: 0

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ALL SECURE	LIBRARY SECUR/FIRE SYS MONITOR	\$210.00	52025	10/10/2023
ALLIANT ENERGY	ELECTRIC/GAS	\$9,253.84	1504	10/2/2023
ALLIANT ENERGY	ELECTRIC/GAS	\$598.48	1505	10/2/2023
AMAZON CAPITAL SERVICES	FIRE DEPARTMENT IT HARD DRIVE	\$695.95	51974	10/10/2023
AMERICAN EXPRESS	TECH	\$1,103.76	52026	10/10/2023
BAKER & TAYLOR	LIBRARY BOOKS DVDS	\$1,423.26	52027	10/10/2023
BOOK SYSTEMS INC	BOOK SPINE LABELS	\$72.72	52028	10/10/2023
BRODART CO	BOOK PROCESSING MATERIAL	\$85.74	52029	10/10/2023
CENTER POINT AUTO PARTS	PARTS	\$701.87	51975	10/10/2023
CENTER POINT FOODS	CONCESSIONS	\$40.01	51976	10/10/2023
THE CORNER STORE	FIRE STATION FUEL	\$508.51	51977	10/10/2023
CROWBAR'S LTD	SUPPLIES	\$56.80	51978	10/10/2023
DAWN FARMER	WAKEMA RENTAL CANCEL REFUND	\$220.00	51979	10/10/2023
DELTA DENTAL OF IOWA	DENTAL INSURANCE	\$1,080.26	1514	10/1/2023
DELTA VISION	VISION INS	\$69.00	1515	10/1/2023
EDGE COMMUNICATIONS	FAX SERVICES	\$21.00	51980	10/10/2023
ELAN FINANCIAL SERVICES	KENE IRWA CONFERENCE	\$1,199.09	1521	10/10/2023
ELLIS IMPLEMENT & OUTDOOR LLC	LAWNMOWER PARTS	\$806.23	51981	10/10/2023
EMERGENCY APPARATUS MAINT	EQUIPMENT REPAIR	\$884.69	51982	10/10/2023
EMPLOYEE BENEFIT SYSTEMS	BENEFITS ADMIN	\$168.30	1513	10/1/2023
EUROFINS ENVIRONMENT TESTING	WASTEWATER TESTING	\$896.90	51983	10/10/2023
FIRE SAFETY EDUCATION	FIRE DEPT SUPPLIES	\$495.00	51984	10/10/2023
FJ KROB & CO.	SUPPLIES	\$235.17	51985	10/10/2023
GARY APFELBECK	WAKEMA RENTAL DEPOSIT REIMB	\$100.00	51986	10/10/2023
HEALTHIEST YOU	HEALTHIEST YOU BENEFIT	\$94.50	51987	10/10/2023
HEARTLAND SHREDDING INC.	SHREDDING SERVICES	\$40.00	51988	10/10/2023
HORN BOOK	LIBRARY SUBSCRPT MATERIAL RESE	\$49.00	52030	10/10/2023
IA DEPT OF REVENUE AND FI	SEWER AND WATER EXCISE TAX	\$775.97	1517	10/3/2023
IA DEPT OF REVENUE AND FI	SEWER AND WATER EXCISE TAX	\$2,132.40	1518	10/3/2023
IMFOA	FALL2023 CLERK SCHOOL TRAINING	\$200.00	51989	10/10/2023
INFRASTRUCTURE TECHNOLOGY	SONICWALL SECURITY	\$3,276.58	51990	10/10/2023
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$5,902.81	1503	9/29/2023
IOWA DEPARTMENT OF HUMAN	GARNISHMENT	\$76.54	1502	9/29/2023
IOWA LEAGUE OF CITIES	RAUE TRITLE 23BUDGET WORKSHOP	\$150.00	52034	10/10/2023
IOWA ONE CALL	UNDER GROUND LOCATION	\$48.60	51991	10/10/2023
IOWA WATER ENVIRONMENT AS	ABERLE IOWA WATER ENVIR CONFER	\$40.00	51992	10/10/2023
IPERS	IPERS- REGULAR	\$4,144.48	1500	9/29/2023
JETCO	WATER CONTROLS	\$1,216.25	51993	10/10/2023
KIRKWOOD COMMUNITY COLLEG	FIRE DEPT TRAINING	\$279.00	51994	10/10/2023
KOCH OFFICE GROUP	COPIER FEES	\$81.77	51995	10/10/2023



City of *CP*
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KROUL FARMS	HARVEST FESTIVAL	\$526.25	51996	10/10/2023
LEAF	COPIER LEASE	\$79.00	51997	10/10/2023
LINN CO-OP OIL COMPANY	GASOHOL	\$1,742.61	51998	10/10/2023
LINN COUNTY PLANNING & DE	PROP MAINTEN INSPECT/REGISTRAT	\$5,834.08	51999	10/10/2023
LINN COUNTY RURAL ELECTRI	ELECTRIC	\$5,233.18	52000	10/10/2023
LINN COUNTY SHERIFF	POLICE SERVICES	\$10,920.00	52001	10/10/2023
LINN COUNTY TREASURER	050922700800000 PROPERTY TAX	\$568.00	52002	10/10/2023
LINN NEWS-LETTER	PUBLICATIONS	\$255.17	52003	10/10/2023
LINN NEWS-LETTER	CITY HALL NEWSLETTER SUBSCRIPT	\$55.00	52004	10/10/2023
LIZZY DVORSKY	HARVEST FEST FACE PAINTING	\$280.00	52005	10/10/2023
MATT HEPKER	HARVEST FEST23 DJ SERVICES	\$200.00	52006	10/10/2023
MEARDON, SUEPPEL & DOWNER	CITY ATTORNEY FEES	\$889.05	52007	10/10/2023
MICROBAC LABORATORIES, INC	WATER TESTING	\$275.00	52008	10/10/2023
MICROSOFT	MICROSOFT 365 FOR FIRE	\$450.00		
MUNICIPAL MANAGEMENT CORP	SURVEY ON HYDRANTS FOR LEAKS	\$500.00	52009	10/10/2023
PARADISE LANDSCAPING	CEMETARY LAWN CARE	\$600.00	52010	10/10/2023
PATTY PHELPS	WAKEMA RENTAL DEPOSIT REIMB	\$100.00	52011	10/10/2023
PETTY CASH	LIBRARY POSTAGE	\$8.86	52031	10/10/2023
ROTO-ROOTER	CAMERA IN LINE	\$598.40	52012	10/10/2023
RUDD SANITATION INC	OCT23 GARBAGE SERVICES	\$13,745.75	52013	10/10/2023
SARA RAUE	HARVESTFEST23 FACE PAINTING	\$150.00	52014	10/10/2023
SPACE WALK INFLATABLES	HARVEST FEST INFLATABLES	\$1,092.00	52015	10/10/2023
TARA'S TIP TOP CLEANING	CITY HALL CLEANING	\$455.00	52016	10/10/2023
TREASURER/STATE	STATE TAXES	\$2,286.22	1501	9/29/2023
TRIONFO SOLUTIONS, LLC	BENEFITIS ADMINTRATOR	\$63.76	1519	10/1/2023
TRUGREEN PROCESSING CENTER	FROSS PARK BALL FIELD	\$425.00	52017	10/10/2023
TSCHIGGFRIE EXCAVATING	STORM WATER QUALITY IMPROVMNT	\$194,204.08	52018	10/10/2023
TV GUIDE MAGAZINE	LIBRARY MAGAZINE SUBSCRIPTION	\$15.00	52032	10/10/2023
NEC CLOUD COMM. AMERICA	PHONE SYSTEMS	\$269.23	1520	10/8/2023
US CELLULAR	PHONE	\$346.46	52019	10/10/2023
USA BLUEBOOK	WATER CHEMICALS	\$164.95	52020	10/10/2023
USA COMMUNICATIONS	PHONE/INTERNET	\$365.78	52021	10/10/2023
USA COMMUNICATIONS	PHONE/INTERNET	\$8.41	52033	10/10/2023
VAN WERT COMPANY	ITRON ERT MOUNTING KIT	\$348.49	52022	10/10/2023
WATER SOLUTIONS UNLIMITED	WATER CHEMICALS	\$2,541.21	52023	10/10/2023
WELLMARK INC	HEALTH INS	\$15,041.34	1516	10/1/2023
WELLMARK INC	HEALTH INS	\$15,041.34		
WSA PROMOTIONS LLC	SOCCER CAMP SHIRTS	\$1,496.20	52024	10/10/2023
Accounts Payable Total		\$301,567.96		
Invoices: Paid		\$301,117.96		
Invoices: Scheduled		\$450.00		
Payroll Checks		\$20,696.61		
***** REPORT TOTAL *****		\$322,264.57		
GENERAL FUND		\$62,687.47		
ROAD USE TAX FUND		\$5,867.43		
EMPLOYEE BENEFITS FUND		\$6,877.96		
WATER FUND		\$20,018.21		
SEWER FUND		\$18,583.51		
SOLID WASTE		\$14,025.91		
STORM WATER CONSTRUCTION		\$194,204.08		
TOTAL FUNDS		\$322,264.57		



September Treasurer Report:

Funds	Expenses	Revenues
General Fund	\$268,775.54	\$105,084.10
Road Use	\$10,778.25	\$40,293.17
Employee Benefits	\$16,080.78	\$7,972.46
Emergency Fund	\$0.00	\$1,118.03
LOST	\$0.00	\$39,144.08
TIF	\$0.00	\$10,140.03
Debt Service	\$0.00	\$13,066.59
Capital Projects	\$22,865.08	\$250.93
Perpetual Care Trust	\$0.00	\$704.79
Water	\$27,761.32	\$40,854.32
Sewer	\$40,819.11	\$90,421.39
Solid Waste	\$14,215.26	\$16,411.24
Storm Water	\$199,188.79	\$657,131.75
Totals	\$600,484.13	\$1,022,592.88
Beginning Balance	\$8,120,868.54	
Outstanding Liabilities	\$5,211.90	
Ending Balance	\$8,548,189.19	

Law Enforcement Report: The Linn County Sheriff's Office reported 67 calls for service between 09/26/2023 and 10/10/2023. The required 91 hours was met.

Citizen Comment: None

Public Hearing: None

Petitions and Communications: None

City Department Reports were reviewed.

Taylor gave an update on the ICMA Conference in Austin, TX last week. Taylor and Tritle went to TIF training this week with the Iowa Department of Management, there was discussion on HF718 and the challenges the city could face. The garbage surveys are available to residents, and Taylor is waiting to compile the results.

Public Works Director Shoop provided an update on the wastewater treatment plant, Staab has a subcontractor coming to finish the lagoons since they have been drained.

Parks Director Anderson said that soccer camp has closed, and flag football is going great. The Harvest Festival is this Saturday, and he hopes to see everyone out there.

Chief Felton said that the department is working on cleaning out the old station and organizing the new station, good growing pains. Felton asked Taylor when Peak was coming to get the remaining stuff, Shoop said that they came and got the dumpster today, Taylor will contact them to see when they will be there.



Shoop said they are going to wait till spring to tear down the buildings, they must vacate electricity lines and water.

Clerk Tritle will be attending a conference late next week in Des Moines. On an upcoming agenda she will also provide an update and discussion on the future of the citywide clean up days.

New Business:

M/S Stuelke/Mann To approve Resolution 2023-121. A resolution to approve City Administrator Taylor annual review and rate increase.

Roll Call:

Aye: Schnell, Stuelke, Mann, Engelken, McLaughlin

Nay: None

Abstention: None

Absent: None

M/S Stuelke/Mann To approve Resolution 2023-122. A resolution to approve FY24 Bulk De-Icing Salt from Skyline for 125 tons at \$115.00 a ton.

Roll Call:

Aye: Mann, McLaughlin, Engelken, Stuelke, Schnell

Nay: None

Abstention: None

Absent: None

Parks Director Anderson advised council he has been diligently looking at bids for the ball field lights and is recommending going with CSLA, he said that after so many years of the community donating money it will be nice to light up one of the ball fields. Schnell asked if it is worth the money to keep the lights on for another couple of hours, he said it was a tough sell for him. Anderson said that this is something the community asked for and it will be great to show that the fundraising and efforts into this project are paying off.

M/S Stuelke/Engelken To approve Resolution 2023-123. A resolution to award bid for ball field lights.

Roll Call:

Aye: Engelken, Stuelke, Schnell, McLaughlin, Mann

Nay: None

Abstention: None

Absent: None

M/S Stuelke/Mann To approve Resolution 2023-124. A resolution to approve CDBG-DR contract amendment for fortified silver roof mitigation measures.

Roll Call:

Aye: Stuelke, McLaughlin, Mann, Schnell, Engelken

Nay: None

Abstention: None

Absent: None

Discussion/Approval of Iowa League of Cities service line insurance. Tritle was hoping to have more information but is waiting to hear back from the Company. Stuelke said to go ahead and offer to the Citizens, they do not have to purchase if they do not want to, the insurance costs nothing to the city.



Review of Board of Adjustments variance for 703 Pointer Circle. Council reviewed the variance.

Old Business: None

Citizen Comment: None

Council Comment: None

Mayor's Report: None

M/S Stuelke/McLaughlin To Adjourn the meeting at 6:24 pm. Aye: 5 Nay: 0 Abstention: 0 Absent: 0

Traer Morgan, Mayor

Sarah Tritle, City Clerk/Finance Director