



Utility Termination

CURRENT INFORMATION***Required items**

*Today's Date	*Termination Date
*Service Address	

FORWARDING INFORMATION

*Applicant Name	*Social Security Number
Co Applicants Name	Social Security Number
*Forwarding Address	
*Phone Number	E-mail

LANDLOARD INFORMATION

*Landlord Name
*Landlords Mailing Address
*Phone number

*Required items

Signature of Applicant _____

Date _____

Signature of Co Applicant _____

Date _____

The City will make every effort to have services discontinued on the date requested, as long as the request is received before 3:00 p.m. on a business day. Service terminations cannot be scheduled for weekends or holidays. Terminations will be processed on the following business day if they do fall on a weekend or a holiday.

Deposits will be held for 24 months or until 24 consecutive months has been achieved without a delinquent payment. If the undersigned terminates service prior to the two years the deposit will be applied to the balance on the account either a bill or a refund will be mailed to the forwarding address provided on the termination request.

The above signed agrees to pay the final balance for water, sewer and garbage services.

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